

**EMPLOYEE'S QUARTERLY
NON-WITHHOLDING**

City of Pittsburgh and School District of Pittsburgh

FOR PROPER CREDIT, SOCIAL SECURITY NUMBER
MUST BE ENTERED IN BOX BELOW

CITY ID	SOCIAL SECURITY
FOURTH QUARTER 2011	

Due on or before January 31, 2012

Amended Return ()	Tax Return No Longer Needed ()
SIGNATURE _____	
TITLE _____	DATE _____
PHONE _____	
E-MAIL ADDRESS _____	
PREPARER'S NAME _____	
PREPARER'S PHONE _____	
<small>I hereby certify, swear and aver that all statements herein are true and correct to the best of my knowledge and belief, being duly apprised of my duty under the law to submit honest and complete information or be subject to the penalties provided by law.</small>	
OMISSION OF THE ABOVE APPLICABLE INFORMATION CONSTITUTES AN INCOMPLETE RETURN	

Check here if First Time Filer
Make name/address corrections above
USE BLACK INK ONLY ON THIS FORM

IF YOU HAVE NO TAXABLE EARNINGS - YOU DO NOT HAVE TO FILE THIS FORM

TAXPAYER CODE <input type="checkbox"/>	CODE 1 = 3% City 1%/School 2%	CODE 2 = 2% School Only	CODE 3 = 1% Non-Resident of PA	CODE 4 = 1% City Only
1. TAXABLE EARNINGS THIS QUARTER				
2. TAX DUE THIS QUARTER - Quarterly earnings multiplied by appropriate tax rate			RATE	
3. PENALTY and INTEREST = 1.0% PER MONTH Penalty - City 0.5% (.005) and School 0.5% (.005) Interest - City 0.5% (.005) and School 0.5% (.005)				
4. TOTAL REMITTANCE WITH THIS RETURN - Add line 2 and line 3				\$ _____
<p>Make check payable to: CITY OF PITTSBURGH (Do Not Send Cash)</p> <p>Mail to: JORDAN TAX SERVICE INC FRICK BLDG 437 GRANT ST STE 900 PITTSBURGH PA 15219</p> <p>A \$35.00 fee will be assessed for any check returned from the bank for any reason.</p>				

If Business has discontinued, a BUSINESS DISCONTINUATION FORM must be completed and returned for processing. Form(s) can be downloaded at www.jortantax.com/pgforms or call 412-345-7968 for assistance.

IF YOU HAVE NO TAXABLE EARNINGS - YOU DO NOT HAVE TO FILE THIS FORM!

- LINE 1 Enter your taxable wages for the current quarter.
- LINE 2 Multiply your quarterly wages by the appropriate tax rate. If your employer is deducting a portion of your local wage tax you need this form to pay the portion not being withheld. A City resident is subject to City and School Earned Income Taxes. A Mt. Oliver Borough resident is subject to the School Earned Income Tax only. A Non-Resident of the State of PA or the U.S. working in the City is subject to the City Earned Income Tax. SEE RATES ABOVE.
- LINE 3 Payment must be filed with the Jordan Tax Service, Inc. on or before the due date. Payments made after the due date must include penalty and interest for each month(s) that the payment is late. Understatement of tax due may result in the imposition of penalty and interest charges. The U.S. Postal Service Postmark is the only proof of timely filing accepted.
- LINE 4 Add line 2 and line 3 and enter the total amount due.

**JORDAN TAX SERVICE INC
FRICK BLDG
437 GRANT ST STE 900
PITTSBURGH PA 15219**

NOTE NEW MAILING ADDRESS

